

**STATE OF GEORGIA  
COUNTY OF DEKALB  
CITY OF BROOKHAVEN**

**ORD 2015-05-01 (B)**

**AN ORDINANCE TO AMEND CHAPTER 23 – STREETS AND SIDEWALKS OF THE  
CITY OF BROOKHAVEN CODE OF ORDINANCES BY ADOPTING A NEW  
SECTION 23-9, MAILBOXES**

WHEREAS, Section 1.03(b)(34) of the Charter of the City of Brookhaven grants the City of Brookhaven the authority to regulate roadways and curbs of the City; and

WHEREAS, WHEREAS, the Mayor and Council of the City of Brookhaven are desirous of ensuring the general public health, safety, and welfare are protected as it relates to mailbox structures located in the right-of-way;

**BE IT ORDAINED** by the Mayor and the Council for the City of Brookhaven, Georgia and it is hereby ordained by the authority of the same:

**SECTION 1:**

Chapter 23 – Streets and Sidewalks is amended by adding a new Section 23-9, Mailboxes, to read as follows:

Sec. 23-9. – Mailboxes.

- (a) All mailboxes, whether installed on public or private streets, shall comply with the United States Postal Service (USPS) standards for the construction of mailboxes. A statement indicating the type of mail delivery available by the United States Postal Service (e.g. delivery to an individual mailbox or central delivery via cluster mailbox station(s)) shall be indicated on an approved subdivision plat or development permit.
- (b) The property owner shall be responsible for the maintenance and repair of the mailboxes.
- (c) Lateral placement of a non-cluster, individual mailbox shall be no more than six inches from the face of the curb or edge of pavement if no curb and gutter is present as defined by USPS installation requirements. In no case shall the face of the mailbox extend out over the face of the curb or edge of pavement if no curb and gutter is present.
- (d) All monument-type or brick, stone, or masonry veneered mailboxes must be constructed with a hollow core. Concrete block construction is prohibited.

- (e) Should the United States Postal Service determine that cluster mailboxes are required, said mailboxes shall be subject to the standards found in Chapter 14 Land Development, Article 3 Subdivisions, Division 3 Design Standards, Part E Cluster Mailboxes of this code.

**SECTION 2:**

Severability. Should any court of competent jurisdiction declare any section of this Ordinance invalid or unconstitutional, such declaration shall not affect the validity of this Ordinance as a whole or part thereof, which is not specifically declared to be invalid or unconstitutional.

**SECTION 3:**

The provisions of this Ordinance shall become and be made part of The Code of the City of Brookhaven, Georgia, and the sections of this Ordinance may be renumbered to accomplish such intention.

**SO ORDAINED**, this 26<sup>th</sup> day of May, 2015.


APPROVED:

  
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J. Max Davis, Mayor

ATTEST:

  
\_\_\_\_\_  
Susan Hiott, City Clerk  
[CITY SEAL]

APPROVED AS TO FORM:

  
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Thompson Kurrie, Jr., City Attorney

